



May 3, 2016

**Message for U.S. Citizens:
Passport Renewal Services in Huehuetenango and San Marcos**

To further assist U.S. citizens in Guatemala, the U.S. Embassy will be visiting **Huehuetenango on May 17th and San Marcos on May 18th**, to accept **passport renewal applications**. Please be aware that these are the only services that will be provided on that day, and we will not be able to respond to visa questions.

If you live in or near Huehuetenango or San Marcos and wish to take advantage of this program, **you MUST make an appointment for the appropriate service, or we will not be able to assist you. Appointments can only be scheduled by calling our phone number 2326-4942.** We have a limited number of appointments, and we apologize in advance if we are unable to accept your case that day.

Please review carefully the information on the specific requirements and forms on our website: http://guatemala.usembassy.gov/acs_passports_citizenship_birth.html If you are unable to attend this event, you will generally need to travel to Guatemala City to apply for a consular service. However, based on response to this initiative, we hope to repeat this service on an annual or semi-annual basis.

After reviewing specific cases, some people may be instructed to submit their application directly in Guatemala.

Event	Date	Location	Hours
American Citizen Services in Huehuetenango	Tuesday, May 17	Centro de Convenciones California (Km. 260, Canton San Jose, Zona 5, Calz. Kaibil Balam, Huehuetenango)	02:30 to 07:00 p.m.
American Citizen Services in San Marcos	Wednesday, May 18	Miralvalle Hotel (5ª. Calle 2-43, Zona 4 San Pedro, San Marcos)	01:00 to 04:30 p.m.

IMPORTANT

*****Exact payment must be in DOLLARS*****

Fees:

Passport adult renewals	\$110.00
Passport children renewals	\$105.00

Delivery: A representative for Cargo Expreso will be available to schedule return delivery services at an additional cost of Q50.00

Again, please remember to bring all required forms as listed on the U.S. Embassy website as well as the required photocopies since we won't be able to make copies for you

You can contact the American Citizen Services Unit at the **U.S. Embassy in Guatemala**, via e-mail at Amcitsguatemala@state.gov The U.S. Embassy in Guatemala is open to the public for non-emergency services by appointment only.

Don't forget to sign up for the Smart Traveler Enrollment Program! A free and fast service provided by the U.S. Government that lets U.S. citizens abroad provide useful contact information to the U.S. Embassy in case of an emergency. Enrolled U.S. citizens who provide a valid e-mail address also receive regular travel updates, messages, and alerts. To sign up or edit your information please visit the following website: <https://step.state.gov/step/>.